

E-Invoicing for Law Firms

8 January 2025 (Wednesday)
8:30 am to 5:00 pm

Tower Regency Hotel & Apartments Sdn. Bhd.
Hall : Cinnamon 2, Level 6
Jalan Dato' Seri Ahmad Said
30450 Ipoh, Perak

ATTENDANCES : Limited place of 150 person (first come first served basis)
TAKE NOTE : Registration is open only to Members of the Bar or Staff .
Limited 1 person per law firm

E-invoicing is scheduled to be fully implemented by 1st July 2025

With mandatory e-invoicing coming into effect in stages commencing 1 Aug 2024, law firms must now start preparing for this sea change to record most financial documents electronically. The implementation of e- invoicing will affect all law firms, regardless of size.

Due to overwhelming response, the Conveyancing committee will now hold a full-day seminar on 8 January 2025, from 8:30 am to 5:00 pm.

Speakers from the Lembaga Hasil Dalam Negeri, Malaysia (LHDN) will give an overview on e-invoicing in Malaysia, covering the implementation timeline and procedures and walkthrough MyInvois Portal with the participants. The session will also cover data requirements for issuance of e- invoices.

Other sessions will cover information technology requirements for law firms, managing tax records and dealing with legal privilege and clients' accounts and AML practices review. We will also invite software providers for law firms to speak to, and connect with participants.

TAKE NOTE :

Please be informed that a penalty of RM100.00 will be imposed for no-shows at the seminar without prior notice. The members attending the workshop are advised to bring their **own laptop** for use during the training session.

Register online here
[Introduction and Implementation of E-Invoicing](#)



Organised by
Perak Bar Conveyancing Committee with support from the LHDN, Ipoh

Programme

- 8:30 amRegistration
- 9:00 amSession 1
Introduction and Implementation of E-Invoicing
Speakers : En. Syazani Zahier Bin Zakaria (LHDN)
- 10:45 amCoffee Break
- 11:00 amSession 2
Introduction of Portal Myinvois Walkthrough IT
Speakers : Puan Nazmin Binti Nazril (LHDN)
- 12:30 pmLunch
- 1:30 pmSession 3
E-Invoicing: IT Requirements and Challenges, Record Keeping, Legal Privilege & AMLA
Speakers : Nicholas Mark Pereira (Juen, Jeat, Nic & Nair), Joshua Tan and Susan Foo (CoreMatter)
- 3:00 pmCoffee Break
- 3:30 pmSession 4
Q&A Session: Disbursements and reimbursements, self billing, employee benefits and claims, consolidated e-invoice and other topics
Panel : Nicholas Mark Pereira (Juen, Jeat, Nic & Nair) and Khong Siong Sie (Jason Teoh & Partners)
- 5.00 pmClosing

Should you have any enquiries, please contact:
Ms. Tan Yin Fong or Secretariat at 05-2415457

Khong Siong Sie: Partner, Jason Teoh & Partners



Khong Siong Sie is a partner in his firm's tax and revenue practice. He has experience in resolving disputes with tax authorities. Siong Sie has advised and represented local and international clients of various industries on all aspects of tax and revenue law. He is a "Band 3" Lawyer in Tax ranked by Chambers Asia-Pacific for 2024. He is also a Fellow Chartered Certified Accountant ("FCCA") and an Associate Member of the Chartered Tax Institute of Malaysia ("CTIM").

Before joining the legal practice, he was a treasury manager cum in-house counsel for Tesco Malaysia. He also has four years of experience with PricewaterhouseCoopers (Kuala Lumpur) and two years of tax practice with a local tax firm.

Nicholas Mark Pereira : Partner, Juen, Jeat, Nic & Nair



Nicholas Mark Pereira has a primary area of practice in tax law. He handles both advisory and contentious tax work. Nicholas represents clients in tax appeals before the courts and tax tribunals. He also assists clients in dealing with tax audits or investigations. Additional, he frequently renders legal opinions to both taxpayers and tax consultants on technical tax issues. He also assists clients in dealing with complex tax issues that may arise from commercial transactions and restructuring exercises.

Joshua Tan: Managing Director, Business Network Solutions Sdn Bhd (CoreMatter)

Joshua Tan graduated from Bradley University in BSc Electrical & Computer Engineering. His involvement in sales and marketing activities in ICT industry began with Hewlett Packard ("HP") in 1990, and he spent 8 years in the company in various positions, from engineering, sales management and country marketing management. His last assignment at HP was a regional assignment in Singapore, where he was the Marketing Manager for Personal Systems Group division, managing the PC portfolio budget in excess of USD600m.

After his stint in Singapore, he joined a local payment systems company in Malaysia, GHL Systems Sdn Bhd, from 1998 to 2000 as Sales and Marketing Director of Systems Integration division. He later joined Digiland Distribution Malaysia Sdn Bhd as the Managing Director. Upon joining the board of Business Network Solutions Sdn Bhd and Inceptio Technologies Sdn Bhd, he spearheaded the management, product, market development and support of CoreMatter, resulting in hundreds of legal firms with thousands of users using CoreMatter in 10 countries in Asia today.



Susan Foo: Operations Director and Executive Director, Business Network Solutions Sdn Bhd (CoreMatter)

Susan Foo is the Operations Director and Executive Director of Business Network Solutions Sdn Bhd and Inceptio Technologies Sdn Bhd. Her extensive knowledge, back ground and experience in corporate accounting enable her to manage the daily operations and the smooth running of the company's back end activities and processes.

She was one of the pioneer staff of Business Networks Solutions Sdn Bhd and Inceptio Technologies Sdn Bhd having started in 1997 as the office manager, responsible for all back office aspects of human resources, accounts, purchasing and office management. Prior to this, she has worked in various capacities in corporate organisations such Hume Industries (Malaysia) Bhd, Berjaya Group of Companies and GHL Systems Bhd.

Today, she is the de facto legal accounting expert in the region, having expertise in clients and office accounting in the different tax regime that CoreMatter operates in. She also drives the product development of CoreMatter.



**NAZMIN BINTI NAZRIL, EKSEKUTIF HASIL UNIT PENDIDIKAN CUKAI
SEKSYEN KHIDMAT PELANGGAN PERAK**

Obtained Bachelor of Accountancy (Hons) from University Utara Malaysia. Started career with Inland Revenue Board of Malaysia (IRBM) in 2008 as Executive Officer, Tax auditor (Company and non-company) as Field Audit Officer and Desk Audit Officer. Currently hold post as Executive Officer in Tax Education Unit (Seksyen Khidmat Pelanggan, LHDNM Perak)

And have working experience in various department as below:
Tax auditor (Desk Audit - Company) , Ipoh Branch
Tax auditor (Field Audit - Company) , Ipoh Branch
Tax auditor (Desk Audit Sole proprietor - Non Company) , Ipoh Branch
Tax auditor (Field Audit Sole proprietor - Non Company) , Ipoh Branch
Tax educator (Tax Education Unit, Customer Service Department) IRBM Perak.



**SYAZANI ZAHIER BIN ZAKARIA, EKSEKUTIF HASIL
SEKSYEN KHIDMAT PELANGGAN HASIL NEGERI PERAK
LEMBAGA HASIL DALAM NEGERI MALAYSIA**

Obtained Bachelor Degree (Hons) in Science from Universiti Teknologi Mara (UITM), Perlis. Started career with Inland Revenue Board of Malaysia (IRBM) in 2018 as Executive Officer, Tax Auditor (Sole proprietor-Non Company), Ipoh Branch. Currently hold post as Deputy Customer Care Officer, IRBM Perak.

And have working experience in various department as below.
Tax auditor (Desk Audit Sole proprietor-Non Company), Ipoh Branch
Tax auditor (Field Audit Sole proprietor-Non Company), Ipoh Branch
Tax educator (Tax Education Unit, Customer Service Department) IRBM Perak
Deputy Customer Care Officer IRBM Perak

